



<b>CALL TO ORDER</b>	<ol style="list-style-type: none"> <li>1. The scheduled <b>Pre-bid Conference</b> started at 10:43 AM.</li> <li>2. The Chairperson acknowledged the presence of attendees.</li> <li>3. Engr. Hoshina presented the Invitation to Observers however none of the observers confirmed attendance.</li> <li>4. Having established the required quorum, the Chairperson mentioned that two (2) public bidding projects, each having its own bidding documents, will be discussed. Upon the instructions of the Chairperson, Engr. Hoshina proceeded with the presentation of general requirements in government procurement.</li> </ol>
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**DISCUSSION**

BID DOCUMENTS	
<b>INVITATION TO BID</b>	NO DISCUSSION
<b>INSTRUCTIONS TO BIDDERS</b>	NO QUESTIONS FROM BIDDERS
<b>BID DATA SHEET</b>	<p>BDS Clause 12.1 (a)(i) Page 39</p> <p><b>xxx</b></p> <p>The valid PhilGEPS Certificate of Registration (Platinum Membership) shall reflect the updated eligibility documents. Should the Annex A of said Certificate reflects not updated documents, the bidder shall submit, together with the Certificate certified true copies of the updated documents.</p> <p>Notwithstanding the above requirements, the bidder may opt to submit the following eligibility documents in lieu of the submission of the PhilGEPS Certificate of Registration (Platinum Membership):</p> <ol style="list-style-type: none"> <li><b>a. Business Registration;</b></li> <li><b>b. Mayor's Permit for 2018;</b></li> <li><b>c. 2017 Audited Financial Statement;</b></li> <li><b>d. Valid and current Tax Clearance</b></li> <li><b>e. Valid and Applicable PCAB License</b></li> </ol>

In the latter case, the bidder shall submit a valid PhilGEPS Registration Certificate as part of post-qualification documents.

XXX

The Vice-Chairperson reminded the prospective bidders that there are three (3) circumstances contemplated under the aforementioned provision. First, the submission of the valid and current PhilGEPS Registration Certificate, with the valid attachments. Second, in case there is an expired eligibility document the bidder has to attach the valid and current document duly signed by their authorized representative to the PhilGEPS Registration Certificate. Lastly, in the absence of the PhilGEPS Registration Certificate, they can submit all the eligibility documents. In this case, the bidder is required to submit a valid and current PhilGEPS Registration Certificate during Post-Qualification.

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The PMOIC emphasized that the amount required for the Single Largest Completed Contract for Phase I and Phase II are different. He stated that they may refer to Annex G of the bidding documents for reference.

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The Vice Chairperson reminded to the prospective bidders that if ever they decided to submit a bid security in the form of surety bond or bank guarantee, they must likewise indicate the grounds for forfeiture provided in Clause 18.5 of Section II. Instruction to Bidders of the Bidding Document.

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**PB No. 18-387-5**  
BDS Clause 21  
Page 42

XXX

The deadline for submission of bids is on **December 29, 2018; 10:00 AM.**

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The PMOIC informed the prospective bidders that PS will issue a bid bulletin regarding the deadline of submission of bids since the correct date is 29 November 2018, 10:00 AM.

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BDS Clause 12.1 (b)(ii.2)

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XXX

Electrical Engineer (REE)	5	1
Mechanical Engineer (RME)	5	1

XXX

The End-User clarified that the key personnel required for the project are Professional Electrical Engineer (PEE) and Professional Mechanical Engineer (PME).

The PMOIC explained that as discussed during the Pre-Procurement Conference, Engr. Deseo, one of the consultants of this project recommended that a Registered Electrical and Mechanical Engineer would meet the requirements for the key personnel.

The Chairperson asked the End-User to put this matter in writing to be the basis for the issuance of the bid bulletin.

GENERAL CONDITIONS OF CONTRACT

NO DISCUSSION


SPECIAL CONDITIONS OF THE CONTRACT

The Chairperson emphasized the importance of the submission of the complete list of the Key Personnel for the project supported with individual curriculum vitae and proofs of their qualification.

Furthermore, the Chairperson instructed the Committee to schedule the site inspection. She suggested that the prospective bidders conduct the same before the Opening of Bids for them to have ample time to clarify matters with the End-User and to prepare for their offers.

With the consensus of the End-user and the Prospective Bidders, the Site Inspection will be divided in two batches. The first batch will conduct the same right after the Pre-bid Conference accompanied by


	<p>the representative of the End-user. While the second batch will conduct the site visit on November 17, 2018 (Saturday); 1:00PM</p> <p>The PMOIC stated that he will also issue a Bid Bulletin on the said schedule of Site Inspection.</p>
SCHEDULE OF REQUIREMENTS	NO DISCUSSION
TECHNICAL SPECIFICATIONS	NO QUESTIONS FROM PROSPECTIVE BIDDERS
BID FORMS	The PMOIC reminded the prospective bidders that they have to sign each and every page of the Bid Form. He emphasized that a mere initial is not acceptable thus it may cause for the rejection of their bid.

OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:15 PM
CERTIFICATION	We certify that the foregoing is the true account of <b>Pre-bid Conference</b> conducted on November 16, 2018.
PREPARED BY	 <b>MS. ROSEMARIE N. ANDULAN</b> BAC SECRETARIAT

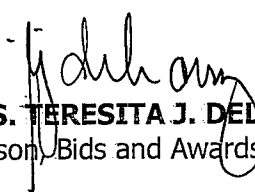
CERTIFIED CORRECT



**ENGR. NICOLE JOHN D. CABUEÑOS**  
PMOIC, Bids and Awards Committee V



**MR. JACK G. MERCADO**  
Vice-Chairperson, Bids and Awards Committee V



**MS. TERESITA J. DELA CRUZ**  
Chairperson, Bids and Awards Committee V